

Session 2017-18

IQAC –Meeting 1

Date: 07-07-2017

**Agenda:**


- Planning of Academic Calendar
- Student Enrichment Programmes including Talent Hunt, Youth Festival and Morning Assemblies
- Quality reforms in Practice Teaching
- Free coaching for B.Ed. Entrance
- Celebration of days by various Clubs

The activities for the coming session were planned and mentioned in the annual academic calendar. Under Student Enrichment Programmes, it was decided that for upcoming youth festival the students talent would be recognized through Talent Hunt. Talent Hunt will be organized under following categories viz: Fine arts Competition, Literary Competitions and Cultural competitions. Morning assemblies shall be organized by B.Ed. students under Basic Theme of Education for holistic development.

Quality reforms in Practice teaching of B.Ed. interns were also proposed by IQAC. Under FDP and student enrichment programmes it was decided to organize extension lectures for both students and faculty in upcoming month. Free Coaching to B.Ed. was one important point in agenda list. Dates and Timetable for coaching were decided by IQAC Members. Celebration of various days of importance throughout the year by Various Club Heads were discussed with IQAC

**Members Present:**

Mrs. Neelu Jhanji, Chairperson IQAC  
Dr. Radha Arora, Coordinator IQAC  
Dr. Meharban Singh, Member IQAC  
Dr. Pooja Bhardwaj, Member IQAC  
Mrs. Geetanjali Mittu, Member IQAC  
Mrs. Shivani Gulati, Member IQAC  
Sardar. Ravinder Singh Mehta, Senior Administrative Officer  
Dr. H.M Hurriya, Local Society's Nominee  
Rachna Kumari Ralhan, Student Nominee  
Dr. Kala Singh, Alumni Nominee  
Mr. Jagdeep Mohan, Stakeholder Nominee

  
Acting Principal  
M.G.N. College of Education  
Jalandhar

Session 2017-18  
IQAC –Meeting 2  
Date : 29-09-2017

**Agenda:**

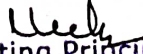
- Mechanism for feedback during discussion lessons
- Educational tour
- Examination and Remedial and enrichment Work
- Updation of Course file.

It was decided that during discussion lesson a rigorous technique has to be followed to provide feedback to students. All feedback points viz. Introduction, on B.B writing, Teaching aids, Presentation Method, Content, Voice quality etc. should be marked upon in elaborated way so that students understand their strengths they have to enhance more and weaknesses on which they have to work upon more.

An educational tour shall be organized for B.Ed. and M.Ed. students. IQAC members decided the dates of Unit Test and House examination. In light of upcoming examination, it was resolved that the teachers should finish the syllabus before house tests. Faculty shall be guided to prepare their remedial and enrichment material and submit in library so that students can make use of it before final examination. It was also decided to guide teachers regarding the planning and updating of the course file.

**Members Present:**

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Dr. Radha Arora, Coordinator IQAC  
S. Jarnail Singh Pasricha, Secretary, M.G.N. Management Trust  
Dr. Meharban Singh, Member IQAC  
Dr. Pooja Bhardwaj, Member IQAC  
Mrs. Geetanjali Mittu, Member IQAC  
Dr. Ravjeet Kaur, Member IQAC  
Mrs. Shivani Gulati, Member IQAC  
Mrs. Gurcharan Kaur, Senior Administrative Officer  
Dr. H.M Hurriya, Local Society's Nominee  
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**Session 2017-18**  
**IQAC –Meeting 3**  
**Date: 11-01-2018**

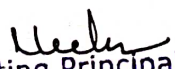
**Agenda:**

- Event by Women welfare Committee-
- Annual sport Meet-
- Morning Assemblies-
- Cleanliness Drive and Tree Plantation

An event will be organized by Women welfare committee of college on 'Satguru Ram Singh ji's Effort towards Women Empowerment'. It was suggested to organize speeches, poem recitation and essay writing under this programme. IQAC decided to conduct annual Sports in month of February. Events to be conducted on Sports meet were under category viz. Track Events, Field Events and other events viz. Apple Race, Pillow Fighting, Obstacle Race, Sack Race, Three legged race. It was decided by IQAC that Morning assemblies shall be organized by B.Ed. Semester IV students on recent campaigns like on Digital India, Make in India and Swachh Bharat campaign. To imbibe in students habits of cleanliness and make them aware regarding the importance of environment protection it was planned that a Cleanliness Drive shall be organized in college campus and tree plantation drive will be also carried out

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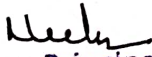
Session 2017-18  
IQAC –Meeting 4  
Date : 26-03-2018

**Agenda:**

- Student enrichment Programme
- Teacher wise and Institutional feedback.
- Remedial and enrichment Work-  
IQAC decided to carry out workshops for students for their self and personality development under guidance and counseling cell and Health club. As session is to end it was decided that teacher and institutional feedback should be filled by students and should be analyzed by teachers meticulously for improvement in their teaching. Institutional feedback should be analyzed by IQAC for improvement in various areas. As final University exams are approaching so faculty should be guided and students informed properly regarding enrichment and remedial material placed I library.

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