

The Annual Quality Assurance Report (AQAR) of the IQAC

2013-14

Part – A

1. Details of the Institution

1.1 Name of the Institution

Montgomery Guru Nanak College of Education

1.2 Address Line 1

Adarsh Nagar

Address Line 2

City/Town

Jalandhar

State

Punjab

Pin Code

144008

Institution e-mail address

mgncollege@yahoo.co.in

Contact Nos.

0181-2201883

0181-2254461 (Telefax)

Name of the Head of the Institution:

Dr Amit Kauts

Tel. No. with STD Code:

0181-2254461

Mobile:

098 152 22084

Name of the IQAC Co-ordinator:

Dr Deepa Sikand Kauts

Mobile:

0991 552 2084

IQAC e-mail address:

deepagaumit@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Yet to be generated

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NAAC/A8A/Outcome-35/2006

Dated 02-02-2006

1.5 Website address:

www.mgncollege.org

Web-link of the AQAR:

<http://www.mgncollege.org/contentUploadFiles/contentFiles/annual%20reports/iqac/AQAR%2013-14final.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80-85	2006	5 years
2	2 nd Cycle	---	---	---	---
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :DD/MM/YYYY

01-12-2008

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Latest Accreditation is to be done in the session 2014-15.

All the AQAR(s) (2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14) are yet to be submitted in May 2015.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (NCTE) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy. Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Guru Nanak Dev University, Amritsar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="N.A."/>	UGC-CPE	<input type="text" value="N.A."/>
DST Star Scheme	<input type="text" value="N.A."/>	UGC-CE	<input type="text" value="N.A."/>

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others (Practicing Schools)

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Quality Concerns in Teacher Education

2.14 Significant Activities and contributions made by IQAC

1. Documentation of various activities
2. Feedback from stake holders viz. students, parents, Alumni, practicing schools, Guest faculty
3. Dissemination of information through media
4. Organizing National Level Seminars
5. Conducting Extension Lectures
6. Infrastructural Improvement

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
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*** The Academic Calendar of the year 2013-14 is attached as Annexure 1.**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body (College Academic Advisory Body)

Provide the details of the action taken

1. Activity based teaching learning process
2. Qualitative approach to each and every practicum
3. Maximise Student Enrichment Programmes
4. Improving Infrastructural Facilities
5. Organizing Theme based Extension Lectures
6. Conducting National Level Seminar
7. Taking Feedback from various stakeholders

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	Enrolled students- 2	1	1
PG	1	---	----	2
UG	1	---	----	5
Total				8

Interdisciplinary	Both B.Ed. and M.Ed courses are interdisciplinary in nature
Innovative	Quiz, Use of ICT, Model based Lesson Planning, Subject wise Seminars, Extensive School Experience Programme

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	---
Trimester	---
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Analysis of the feedback is provided in the Annexure 2.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, in B. Ed. Syllabus of Paper B1 has been revised. Unit wise changes are mentioned below:

2012-13	2013-14
<p>Unit –I Nature of the Learner 1. Learner as a developing individual; a psycho-social entity; stages of development, factors influencing development such as heredity, nutrition, child rearing practices, siblings & peers 2. Developmental characteristics of an adolescent physical, cognitive, social, emotional, moral and their interrelationships</p>	<p>Unit –I Understanding the development of Learner 1. Importance of Education Psychology for understanding the learner. Concept and principles of Growth & Development, factors influencing (Heredity & Environment) Growth & Development, Erickson Theory of Psycho- Social development. 2. Stages of development with special emphasis on</p>

<p>3. Developmental tasks and their implications in adolescence</p>	<p>Physical, Cognitive, Social, Emotional, Moral Characteristics of Adolescents. 3. Development tasks of adolescents and its educational implications.</p>
<p>Unit –II Understanding differences among Learners 1. Dimensions of differences in individual learners 2. Understanding learners with varying cognitive abilities especially with ‘learning difficulties’- Slow learner and Dyslexia 3. Multiple Intelligences: implications for understanding learner variations and their learning needs</p>	<p>Unit –II Understanding differences among Learners 1. Meaning and concept of individual differences, implications of individual differences for organizing educational programmes. 2. Understanding learners with varying needs: gifted, creative, dyslexic, slow learners. 3. Intelligence : meaning and concept, theories explaining intelligence (Spearman, Guilford, Gardener)</p>
<p>Unit –III Theoretical Perspective on Learning- an Overview 1. Learning- concept, principles and factors affecting learning 2. Behaviorism, Cognitivism, Constructivism in relation to learner, teacher & teaching learning process 3. Transfer of Learning, its types and methods</p>	<p>Unit –III Theoretical Perspective on Learning- an Overview 1. Learning- concept, principles and factors affecting learning 2. Behaviorism(Thorndike and Skinner) and Cognitivism (Kohler and Koffka) in relation to learner, teacher & teaching learning process 3. Transfer of Learning, its types and educational implications.</p>
<p>Unit –IV Learning in ‘Constructivist’ Perspective 1. Learning as ‘Construction of Knowledge’ as different from learning as ‘Transmission and Reception of Knowledge’. 2. Processes facilitating ‘Construction of Knowledge’ - Experiential Learning and reflection - Social Mediation - Cognitive Negotiability - Situated Learning and Cognitive apprenticeship - Meta cognition (Each of these to be dealt with classroom situations or content of learning)</p>	<p>Unit –IV Learning in ‘Constructivist’ Perspective 1. Constructivism (Piaget & Bruner) 2. Learning as ‘Construction of Knowledge’ as different from learning as ‘Transmission and Reception of Knowledge’. 3. Processes facilitating ‘Construction of Knowledge’ : - Experiential Learning - Situated learning - Cognitive apprenticeship - Meta Cognition</p>
<p>Unit –V Learning Styles and Learning 1. Concept of Learning styles- audio, visual, kinesthetic 2. Learning styles and their bearing on different kinds of learning:- Concept learning, learning of skills, creative and critical thinking, modeling 3. Teacher’s role in changing, strengthening and sustaining learning styles</p>	<p>Unit –V Learning Styles and Learning 1. Concept of Learning styles- audio, visual & kinesthetic 2. Motivation: concept, types and techniques 3. Teacher’s role in motivating, strengthening and sustaining learning styles</p>

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-----N.A.-----

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	9	1	1	2

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
9	--	1	--	1	--	2	--	13	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

28

(As Resource Person)

2.5 Faculty participation in conferences, symposia and seminars:

No. of Faculty	International level	National level	State level
Attended	--	20	2
Presented papers	6	31	--
Resource Persons	--	8	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT , Model and Value based lesson planning
- Conduction of field visits for experiential learning
- Preparation of evaluation keys for objective evaluation
- Preparation of question papers in English and Hindi/Punjabi languages
- Conduct of special tests for students who couldn't attain Minimum Level of Learning
- Taking feedback from students, parents, alumni, practicing schools and Guests.
- Community service and Health Awareness Programmes by Post Graduate Students
- Celebration of important days like Teacher's Day, Sadbhawna Diwas, Communal Harmony Week, National Education Day, Hindi Diwas, 150th Anniversary of Swami Vivekananda.
- Morning Assemblies on the awareness of health, values, Environment, rights and duties.
- Student Enrichment Programmes including inter-house competitions

2.7 Total No. of actual teaching days

217 teaching days + 42 practice teaching Days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Double Evaluation
2. Photocopy
3. Preparation of Evaluation Key
4. Preparation of question papers in English and Hindi/ Punjabi languages
5. Preparation of remedial and enrichment material in each subject of B.Ed. and personal guidance to poor performers.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty /Curriculum Development workshop

1 Member of Board of Studies
2 Members of Faculty, GNDU Amritsar

2.10 Average percentage of attendance of students

75 % in Theory & 90% in Practical

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	193	24.60	68.45	6.95	Nil	100
M.Ed.	33	36.36	63.64	---	---	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- In consultation with students and staff focus areas related to content are identified and further extension lecture are being organized
- Academic co-ordinator of the college takes care of the proper execution of all the activities
- Feedback from various stake holders is being sought for the better functioning of the college activities
- Time to time Principal, as the Chairman of IQAC, discusses strength and weaknesses of teachers and process of teaching after his observations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	2
HRD programmes	1
Orientation programmes	--
Faculty exchange programme/Invited Faculty	1 (Central University of Punjab, Bhatinda)
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	19
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	1	---	1
Technical Staff	3	1	---	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Organizing extension lectures on Research Methodology
- Detailed Discussion on the selection of problem, objectives and methodology implied at M.Ed. dissertation Level
- Majority of the staff is guiding dissertation work to M.Ed.
- A National Seminar with the theme “Quality Concerns in Teacher Education” was organised for sensitize Teacher Education fraternity regarding the quality of research
- Action Research during practice teaching programme is designed pertaining the feedback analysis received from principals and teachers of practicing schools.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		8,00,000/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	6	--
Non-Peer Review Journals	--	--	1
e-Journals	6	--	--
Conference proceedings	--	--	1

3.4 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.5 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the project	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years	Managerial Creativity	UGC	8,00,000/-	8,00,000/-
Minor Projects	--	--	--	--	--
Interdisciplinary Projects	2013-14	Visit to Science City	Red Ribbon Club	2400/-	2400/-
Industry sponsored	2013-14	Blood Donation Camp	Pahal	Sponsored by Pahal	
		Celebration of 150 th Birth anniversary of Swami Vivekanand	Bharat Vikas Parishad	Sponsored by Bharat Vikas Parishad	
		Talent Hunt	Videocon	Sponsored by Videocon	

Projects sponsored by the University/ College	2013-14	First Aid Help	College	11,750/-	11,750/-
		Reiki Learning	College	2,00222/-	2,00222/-
		Two days National Seminar	IQAC and Alumni Association		
		Workshop on Professional Development of School Teachers	College		
		Workshop on Time Management	College		
		Chalk-Board Writing Workshop	College		
Students research projects (other than compulsory by the University)		Purchase of different Tests, tools and books related to students' Research Work	College		
Any other(Specify)		Book Bank Facility	College	1,41,000/-	1,41,000/-
Total				12,78,872/-	12,78,872/-

3.6 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

--N.A.----

3.11 No. of Seminars organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	--
Sponsoring agencies	--	IQAC & Alumni Association	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3

3.13 No. of collaborations

International

x

National

4

Any other

x

CTE, AIAER, Pahal, Pushpa Gujral Science City, Kapurthala

3.14 No. of linkages created during this year

2, with Bank of Baroda and Videocon

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

1, 23,500/-

Total

1, 23,500/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A.
	Granted	N.A.
International	Applied	N.A.
	Granted	N.A.
Commercialised	Applied	N.A.
	Granted	N.A.

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

4

3.19 No. of Ph.D. awarded by faculty from the Institution

7

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

1

Any other

--

3.21 No. of students Participated in NSS events:

University level	<input type="checkbox"/>	State level	<input checked="" type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.22 No. of students participated in NCC events:

University level	<input type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.23 No. of Awards won in NSS:

University level	<input type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.24 No. of Awards won in NCC:

University level	<input type="checkbox"/>	State level	<input type="checkbox"/>
National level	<input type="checkbox"/>	International level	<input type="checkbox"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="2"/>	College forum	<input type="text" value="59"/>	
NCC	<input type="checkbox"/>	NSS	<input type="text" value="3"/>	Any other
				<input type="text" value="1 i.e. Cleanliness awareness camp in Gandhi Vanita School"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

EXTENSION LECTURES

Under the Student Enrichment Programme, college organized a series of Extension Lectures and invited various Eminent Resource Persons to delivered lectures for the Overall Development of personality of students.

In this series, on **02.08.2013** our first speaker was **Prof. R.S. Yadav**, Chairman, Department of Education, Kurukshetra University, Kurukshetra who elaborated upon **“Spiritual Basis of Life and Role of Teacher”**

whereas our second speaker on the same day was **Dr. Meenakshi Sharma**, Department of Education, Punjabi University, Patiala who delivered a talk on the topic **“Conceptual Framework of Guidance and Counseling”**. She elaborated the nature and concept of guidance that it is a continuous process. She also explained that counseling is one of the techniques of Guidance which leads to self realization, self actualization and self help. This lecture was organized by Career and Counseling cell of the College.

On **14.08.2013**, Another extension lecture was given by **Dr. Vandana Mehra**, Professor, Department of Education, Panjab University, Chandigarh on the topic **“Conceptual Framework of Educational Technology”**. Speaking on the occasion, she elaborated the concept and nature of Educational Technology. She focused on the use of technological aids and equipments by the teacher in order to make teaching learning process more interesting. She also emphasized that technology is not only the use of equipment but rather it is the way of presenting the content to the students. She also shared her multifarious experiences from various Indian and foreign universities with students and said that in order to keep the human touch alive in teaching, we need to use technology in control.

On 16.09.2013, Two Extension lectures of one and half hour duration each were delivered on **“Punjabi Culture”** by S. Gill Surjit. He acquainted the students with the culture of Punjab and our rich heritage.

On **18.02.2014**, another extension lecture was delivered on the topic **“Teaching – Transition from Degrees to Virtues”** by **Dr Ashwani K. Sharma**, Co-ordinator, School of General Studies, D.A.V. University, Jalandhar. Speaking on the occasion, Dr Ashwani Sharma Ji celebrated on the need of introspection and self actualization of nation builders for becoming good human beings. He also stressed that teachers should follow the core virtues like truth, peace, love, right conduct and non-violence whereas for higher virtues **“tapa”** is essential.

On **19.02.2014**, An Extension Lecture on the topic **‘Real Meaning of Education’** by **Dr Balwinder Singh**, DM., FICP was delivered. Speaking on the occasion, Dr Balwinder Singh gave insightful presentation on the real meaning of education focusing on the learning of values to become enlightened, liberated and finally an educated human being.

Another extension lecture on the same day was given on the topic **‘Indian and Western Schools of Philosophy’** by **Prof. Harish Sharma**, Retired Professor & Head, Panjab University, Chandigarh. Prof Harish Sharma gave insightful reflections on the Epistemology, Axiology, Metaphysics, Ethics and Aesthetics of the Western Schools of Philosophy viz. Idealism, Pragmatism, Naturalism and Existentialism. He also reflected upon the Indian Schools of Philosophy viz. Sankhya and Vedanta, as well.

On **20.02.2014**, An extension lecture was delivered on the topic **“Socio – Emotional Climate”** by **Dr Harjit Kaur**, (Retd.) Associate Professor, M.G.N. College of Education, Jalandhar. Speaking on the occasion, Dr Harjit Kaur gave reflections on the need of making appropriate socio – emotional climate full of trust, love and care for optimum teaching and learning.

On 18.03.2014, an extension lecture was organized on the topic “**Swami Vivekanand – Life and his Views on Women Empowerment**”. The resource person for the day was **Dr Neelam Sharma**, Assistant Professor, Ramgarhia College of Education, Phagwara. Speaking on the occasion, the resource person reflected on the philosophy of Swami Vivekanand which motivates us to become fearless through struggle and serve humanity with peace. Talking about Swami Vivekanand’s views about women she stressed that there is no chance of the welfare of the world unless the condition of women is improved and called swamiji a real idealistic spiritual thinker.

On 19.03.2014, A combined lecture was delivered by **Dr. Deepa Sikand Kauts**, Associate Professor, MGN College of Education, Jalandhar for B.Ed and M.Ed. students on the theme “**Various aspects of Learning with respect to Constructive Vision**”.

ACTIVITIES OF VARIOUS CLUBS

CULTURAL CLUB ACTIVITY (TALENT HUNT COMPETITION)

- **FINE ARTS COMPETITION** was held at **College on 14.08.2013**.
- **INTER HOUSE LITERARY COMPETITION** was held at **College campus on 16.08.2013**.
- **INTER HOUSE QUIZ COMPETITION** was held at **M.G.N. College of Education on 24.08.2013**.
- On **27.9.2013** Talent Hunt by the Bhaskar Group 94.3 My FM in collaboration with Videocon Telecom was organized in the college campus.

CAREER AND COUNSELLING CELL ACTIVITIES

- **VISIT TO RED CROSS SCHOOL FOR THE DEAF:** Students of M.Ed. visited the red cross school for the deaf. This was organized to make students sensitized towards the special education provided to the deaf students. Students spent a good time in conversing the deaf students through lip reading and sign language.
- **WORKSHOP ON “TIME MANAGEMENT”:**A workshop on “Time Management” by Ms Vandana R., Manager, Operations, Techno Campus was organized on 20.2.2014. During this workshop, Ms Vandana R. stressed that the key to time management is strict and disciplined adherence to commitment to get the most out of education, reduce anxiety and achieve a more balanced and productive life. She also reflected on the three major steps to good management including developing a weekly schedule, writing a daily to-do list and preparing a long term plan and said that procrastination is the biggest enemy of Time Management.
- **CHALK BOARD WRITING WORKSHOP:** Two days workshop for Vertical and Horizontal Chalk Board Writing for M.Ed and B.Ed students was organized in the college on 16th and 17th May 2014. Dr Meharban Singh and Mrs Pooja Bhardwaj were the co- coordinators of the workshop.
- **A PLACEMENT DRIVE:** a placement drive was launched by Eklavya School in the college on 23.5.2014. Four Students of our college have been shortlisted by school authorities

RED RIBBON CLUB ACTIVITIES

- **CELEBRATION OF WORLD AIDS DAY** : World AIDS Day was celebrated on Dec. 1, 2012 by the Red Ribbon Club in order to spread awareness towards AIDS.
- **VISIT TO RED RIBBON EXPRESS**: On 26.04.2014 members of the club visited red ribbon express.

HEALTH CLUB ACTIVITY

- **Reiki Learning**: Under the Health club, Professional and Competence building programme on 31.03.2014 was organized in the college on the topic “**REIKI LEARNING**” by Madam Sapna Babbar, who oriented the teachers about the benefits of Reiki with special focus on healing powers.

RED CROSS UNIT

- **FIRST AID** : The unit provided First Aid treatment in two days sports meet, which was held on 26-27th February, 2014 in the college campus. Mrs. Gurpreet Kaur and Mrs Shivani Gulati were the teacher incharges.
- **EXTENSION ACTIVITY**: On 19.04.2014 a lecture was organized in the college by Red Cross unit to make students aware about casting vote.

LITERARY CLUB AND ART CLUB ACTIVITIES

- **CELEBRATION OF VOLUNTARY BLOOD DONATION MONTH**: Literary Club and Art Club of M.G.N. College of Education, Jalandhar in collaboration with the Blood donation society of Civil Hospital, Jalandhar celebrated the blood donation month by organizing Poster Making and Declamation Competitions on 15.10.2013. The event was presided by Dr R. L. Vassan, Civil Surgeon, Civil Hospital, Jalandhar, Dr Lakhvir Singh, President, PAHAL and Dr Gagandeep Singh, Blood Transfusion Officer.

CELEBRATION OF IMPORTANT DAYS/ DIWAS

- **ARDAS DIWAS**

Together the blessings of the “Almighty” for the beginning of the session and to inaugurate the renovated College Hall, M.G.N. College of Education, Jalandhar organized the **Ardas Diwas** under the guidance of Dr Amit Kauts. ‘Ashtapadis’ from Sukhmani Sahib Paath were enchanted on the day. On this occasion Head Granthi, Gurdwara Sri Guru Singh Sabha, Model Town, Bhai Balbir Singh Ji threw light on the bani of Sri Guru Nanak Dev Ji.

- **N.S.S. CLEANLINESS CAMP**

On 24th August, 2013, a cleanliness camp was organized by the N.S.S Unit in the College campus, where all the students participated.

- **CELEBRATION OF TEACHER'S DAY**

M.Ed students of College organized 'Teacher's Day' in college campus.

- **CELEBRATION OF SADHBHAWANA DIVAS**

"Sadhbhawana Divas", the birth anniversary of late Prime Minister of India Shri Rajiv Gandhi, was celebrated on 20.08. 2013 by the N.S.S. unit of M.G.N. College of Education. On this occasion, Slogan Writing, Collage making, Poster making and Essay writing competitions were organized.

- **COMMUNAL HARMONY WEEK**

N.S.S. unit of M.G.N. College of Education, under the able guidance of Principal Dr Amit Kauts celebrated Communal Harmony week from 19.11.2013 to 25.11.2013. During this week, all the students of the College through various activities realized the importance of communal harmony. The whole week, students organized the activities like distribution of flags and collection of funds, poster making competition, power point presentation competition, slogan writing competition and essay writing competition on the theme "Communal Harmony"

- **CELEBRATION OF NATIONAL EDUCATION DAY BY VIVEKANAND HOUSE (M.ED) ON THE THEME "EDUCATION LEADS TO COMMUNAL HARMONY"**

Celebrating the Communal Harmony week, Vivekananda House of College commemorated the birth anniversary of Maulana Abul Kalam Azad on National Education day with theme "Education leads to Communal Harmony".

- **CELEBRATION OF HINDI DIWAS**

M.G.N. College of Education, Jalandhar organized 'Hindi Diwas' on September 14, 2013 in the College campus.

- **CELEBRATION OF 150TH BIRTH ANNIVERSARY OF SWAMI VIVEKANAND**

The philosophical views of Vivekanand was discussed and presented through a seminar held in M.G.N. College of Education, Jalandhar in collaboration with Bharat Vikas Parishad on the occasion of Swami Vivekanand's 150th Birth Anniversary on January 13, 2014, presided over by Dr Anil Kalia, Zonal Chairman, Bharat Vikas Parishad. The Resource Person of the Seminar was Dr Ashwini Bhargav, Registrar, Sri Guru Ravidas Ayurvedic University, Hoshiarpur. Speaking on

the occasion he reflected upon the message of 'Spiritual Awakening' as preached by Swami Vivekanand. He also stressed that 'Dharma' is the pivotal for the Indian Cultural transmission, expansion and enhancement.

STUDENT ENRICHMENT PROGRAMME

Under the **Student Enrichment Programme**, College organized a series of Inter-House Competition. In this series **Black Board Writing & Sketching Competition, Thematic Display Board Competition, On the Spot preparation of Teaching Aids Competition and Prepared Teaching Aids, On the Spot Preparation of Power Point Presentation** were organized. The BB Writing Competition was held in three languages viz. English, Hindi and Punjabi. The purpose of which was to make the would be teacher competent to use the black board appropriately. In the Thematic Display board competition different themes like Inclusive Education, Value Education, Environmental Education, Health Education, Democracy and Education were taken up. All the students participated in the competition enthusiastically. The purpose of the competition was to sensitize the would be teachers about the pertinent issues.

- **Black Board Writing and Sketching Inter House Competition** held in the College **on 23.11.2013.**
- **On the Spot preparation of Teaching Aids Competition and Prepared Teaching Aids were held on 30.11.2013 in the college campus.**
- **On the Spot Preparation of Power Point Presentation** held in the College **on 18.11.2013.**

MORNING ASSEMBLIES

Morning Assemblies are most important feature of the college's curricular activities. The activities are planned house wise. The morning assemblies of various sections and their themes are as follows:

House Name	Name of Topic	Date
Plato House	Health Awareness: <ul style="list-style-type: none"> • Physical • Mental 	19.11.2013 22.11.2013
Socrates House	Values Awareness: <ul style="list-style-type: none"> • Theoretical • Values in Education 	28.1.2014 & 31.1.2014
Rousseau House	Environmental Awareness: <ul style="list-style-type: none"> • Disaster Management • Sustainable Development 	20.12.2013 09.1.2014
Dewey House	Awareness about: <ul style="list-style-type: none"> • Rights • Duties 	17.1.2014 & 18.1.2014
Sartre House	Teacher as a Facilitator: <ul style="list-style-type: none"> • Indian View • Western View 	22.1.2014 & 25.1.2014
Vivekanand House	<ul style="list-style-type: none"> • Teacher's Day • National Education Day • 150th Birth Anniversary of Swami Vivekanand 	05.09.2013 21.11.2013 13. 01. 2014

EDUCATIONAL EXCURSION TO SCIENCE CITY

All the B.Ed. students of the college went to Pushpa Gujral Science City, Kapurthla on 11 -2-2014. This trip was organized by M.Ed. students.

TWO DAYS NATIONAL SEMINAR ON "QUALITY CONCERNS IN TEACHER EDUCATION"

M.G.N. College of Education organized a two days National Seminar on 'Quality Concerns in Teacher Education' sponsored by IQAC and Alumni Association of the College on 3rd and 4th May, 2014 . The sub-themes of the seminar were: **Theme I:** Curricular issues for effective Teacher Education in the context of NCFTE 2009, **Theme II:** Pedagogical issues for Quality Teacher Education in the context of Inclusive Education, **Theme III:** Pedagogical issues for Quality Teacher Education in context of ICT and Project Based Approach, **Theme IV:** Quality issues in Practice Teaching and **Theme V:** Evaluation issues for Quality Teacher Education.

On the first day, the inaugural session was presided over by Prof. R.K. Kohli, Vice Chancellor, D.A.V University, Jalandhar and he offered a global perspective on education and change in education. During the session resource persons, Prof. Rajender Singh Yadav, Department of Education, Kurukshetra University, Prof. Mubarak Singh, Dean and Head, Department of Education, University of Jammu, Prof Harpreet Chhabra, Professor, Faculty of Education, Panjab University, Prof. Darshana Sharma, DDE, University of Jammu were chaired different technical sessions. On this occasion a compilation of 131 papers in the form an ISBN book edited by Dr Deepa Sikand Kauts and Mrs Pooja Bhardwaj. Dr Amit Kauts, Principal, M.G.N. College of Education is the Chief Editor of the book. On this occasion, Secretary, MGN Education Trust , S. Jarnail Singh Pasricha appreciated the efforts put in the publication of the edited book and he also said that it will provide inputs to deliberate some crucial issues in the seminar.

Speaking on the occasion Prof. Anita Rastogi, Department of Educational Studies, J.M.I. New Delhi reflected upon the current challenges of teacher education and also suggested some of the ways to deal with present challenges. Speaking in the special lecture, Prof K. Ramachandran, Advisor, India Africa Institute of Educational Planning and Administration (I.A.I.E.P.A.) Project, National University of Educational Planning and Administration (NUEPA, emphasized on the right use of technology integration with pedagogy of teaching- learning. In an interesting and elaborative manner he stressed the importance of teachers and raised various concerns which have been deliberated on various forum of NCTE and MHRD for the purpose of policy planning. He cited concerns raised by Justice Verma Committee on quality of teacher education in India. Sharing his experiences in UNESCO & UNICEF in various European countries, America and China, he observed that most of the effective institutions in India and Abroad observes high level of discipline and commitment to work which is key to quality in educational institutions.

On the second day, the special session was presided over by Prof K.K.Sharma, Pro Vice Chancellor, North Eastern University, Shillong. Prof (Retd.) Shakuntala Nagpal from Department of Teacher Education (NCERT), New Delhi emphasized upon the curricular, pedagogical issues related to teacher education. She recorded wish to bring innovations in present day teacher education curriculum to bring quality in the education. Prof Amrendra Behera, Head I.C.T's and Training Division, C.I.E.T,

N.C.E.R.T stressed that the constructivist pedagogy integrated with ICT is the practical way to bring quality in education. He shared many of the initiatives taken by MHRD, NCERT, UGC, ISSR with respect to launching of ICT based educational programmes and portals which help in the delivery of better instructions consequently better learning.

While welcoming the guests, Principal Dr Amit Kauts raised few concerns , especially in the context of Verma Committee, wherein he emphasized the need to conduct entrance test while selecting teachers. He also cited his deep concern regarding the demand and supply of teachers. Current evaluation system was another concern cited by him. He stressed that along with cognitive aspect certain designs and tools to be developed for the evaluation of the attitudinal aspect of teachers. During the session resource persons, by Prof K.K.Sharma, Pro Vice Chancellor, North Eastern University, Shillong, Prof Amrendra Behera, Head I.C.T's and Training Division, C.I.E.T, N.C.E.R.T and Prof. Darshana Sharma, DDE, University of Jammu were chaired different technical sessions.

The valedictory session was presided over by Prof A.P. Singh, Dean Research and Innovation, Punjab Technical University, Jalandhar. Speaking on the occasion, he emphasized that only ICT and innovation is not sufficient for bringing quality in education. For quality, teachers should develop character and they should be given value orientation. Presidential remarks were given by Prof K.K.Sharma, Pro Vice Chancellor, North Eastern University, Shillong. In this session, the report and recommendations of the two days seminar were read by Associate Professor, Dr Deepa Sikand Kauts. Prof. Darshana Sharma, DDE, University of Jammu, Jammu, Dr Vanita Garg, Principal, D.A.V. College of Education, Amritsar, Mr Yogesh Sharma, Assistant Professor, Ramgarhia College of Education, Phagwara and Mrs Pummy Sheron, Assistant Professor, Department of English, LPU, Phagwara gave their reflections about the seminar.

During these two days, around 200 delegates from various universities of India participated in the seminar. Prof Inderdev Singh Nandra, Guru Gobind Singh College of Education, Mukerian , Dr Vanita Garg, Principal, D.A.V. College of Education, Amritsar, Dr Meenakshi Vig, Principal, S.M.D.R.S.D. College of Education, Pathankot, Dr H.S. Birdi, Principal, Sai College, Jadla, Dr Kanchan Kohli, Principal, DIPS College of Education, Dhilwan, Prof Parminder Kaur, Head, Department of Education, Govt. College, Jalandhar ,Dr Baljeet Kaur, Principal Gursar Sidhar College of Education, Dr Dharmendra, Principal, Angel's College of Education, Dr Namesh, Dr Manjeet Kaur, Associate Professor Govt. College of Education, Dr Pinki Rani , Associate Professor DAV College of Education, Amritsar and Dr Arti Saluja , Associate Professor DAV College of Education, Amritsar were also attended the seminar. Mrs Pooja Bhardwaj conducted the stage. Dr Deepa Sikand Kauts and Mrs Neelu Jhanji were the organizing secretaries of the seminar.

CO- CURRICULAR ACTIVITIES

INTER ZONAL YOUTH FESTIVAL

Students of our College have won positions in G.N.D.U. Inter Zonal Youth Festival held at University Campus, Amritsar on 30th and 31st October, 2013.

ZONAL YOUTH FESTIVAL

Talented young and enthusiastic students of M.G.N. College of Education won **Overall Third Trophy** in G.N.D.U. Zonal Youth Festival held at University Campus, Amritsar from 19th to 21st September, 2013.

INTER COLLEGE COMPETITIONS

- **Management Fest "COLORS 2013"** held at CT Institute of Management and Information Technology, Maqsudan, Jalandhar on 19.10.2013.
- **Mela Gadri Babian Da - Painting and Quiz Competition** held at Desh Bhagat Yadgar Hall, Jalandhar on 31.10.2013.
- **Doaba Youth Festival** held at Doaba College, Jalandhar on 07.11.2013.
- College has won **Second Position** in **Punjab State Heritage Youth Festival – 2013 organized by Punjab Arts council**, held at **Lyallpur Khalsa College , Jalandhar on 09.11.2013 and 10.11.2013.**
- College has won **First Position** in **Painting Composition**, held at **Sant Namdev Bhawan, Jalandhar, on 19.11.2013.**
- Student of our College has won **First Position** in **Painting Competition** held at **Guru Nanak Dev University, Amritsar on 22.11.2013.**
- Students of our College has won various positions in **Inter College Competition** held in **Kamla Nehru College of Education for Women, Phagwara on 17.01.2014.**
- Students of our College have won various positions in **Declamation Contest and Slogan Writing Competition** held in **H.M.V. College on 25.01.2014 (District Level National Voter's Day).**
- Students of our College have won **Overall Winner Trophy** in **Inter College Competition** held at **Innocent Hearts College of Education on 19.10.2013.**
- Students of our College have won **Runners up Trophy** in **Inter College Competition "IMPETUS – 2014"** held at **C.T. Group of Institutions, Shahpur Campus on 28.02.2014.**
- Students of our College have won various positions in **Inter College Competition "COMMUNIS – 2014"** held at **Doaba College, Jalandhar on 25.02.2014.**

INTER HOUSE COMPETITIONS

• **Inter House Indoor and Outdoor Competitions** were held in the College on **21.01.2014, 23.01.2014, 24.01.2014 and 25.01.2014.** Inter House Badminton (Doubles) – (Boys and Girls), Chess (Boys and Girls) and Kho-Kho (Girls) competitions were organized in the college campus.

54TH ANNUAL SPORTS MEET

M.G.N. College of Education, Jalandhar organized its 54th Annual Sports Meet on 26th & 26th February, 2014. The closing ceremony was presided over by S. Jarnail Singh Pasricha, Secretary, M.G.N. Educational Trust. The opening ceremony of the Sports Meet was inaugurated by Principal Dr. Amit Kauts, who declared the 54th Annual Sports Meet open. Different marching houses saluted the chief guest and other renowned dignitaries.

More than 100 students participated in various events like 100 m race, 200 m race, long jump, shot put, relay race, obstacle race, sack race, pillow fighting, apple race, chatti race and rug of war. On the closing ceremony, former trustee Sh Ramneek Kalra, former Principals, M.G.N. College of Education, Mr R.S. Kumar, Mr D.S. Mangat, Ex-faculty members of the College S. Harjit Singh, Dr Harjit Kaur; former Superintendent, S.Loveleen Singh; Former Principal of M.K. and CT College of Education, Sh. S. S. Walia: Principals from sister institutions, Mrs Gurcharan Kaur, former Principal, G.N. College of Education, Kapurthala; Mrs Manjeet Kaur, Principal, G.N. College of Education, Kapurthala; Principal, M.G.N. Khalsa Ser Sec School, Adda Hoshiarpur; Mrs Satwant Gakhal, Director, M.G.N School, Jalandhar; Mrs Barinder Badwal, Principal, M.G.N. Public School: Faculty members of M.G.N Public School; Senior Scientist, Science City, Kapurthala S.Baljinder Singh Bhalla; Sh.Raj Kumar Sehgal, Principal and Sh.Sudhir, Lecturer from Dayanand Model Sr.Sec.School; alumnis S. Kala Singh and Mr Gopal witnessed the event.

Sartre House was declared as the Best House for their performances in various competitions throughout the year. In Fancy Dress Sakshi was first, Rashmi Arora was second and Tarsem Lal was third. Gurpreet Singh was declared best athlete among boys and Parveen was among girls. The 54th Annual Sports meet was co-ordinated by Mrs Aarti Nanda.

COMMUNITY DEVELOPMENT PROGRAMME

WORKSHOP ON PROFESSIONAL DEVELOPMENT OF SCHOOL TEACHERS

For the professional development of the school teachers and develop functional relationship with its practicing schools, M.G.N. College of Education, Jalandhar organized two days Workshop entitled 'ICT Skills' on 30th and 31st May, 2014 to give hands on experiences of ICT skills to teachers. This workshop aimed at strengthening the relationship with one of the institution's important stakeholders i.e. practicing schools. This workshop was presided over by Principal Dr Amit Kauts who in the inaugural address emphasized that in spite of being having many apprehensions, ICT skills are essential to address the current learning needs of the students. He also stressed on the productive and educational use of social networking sites instead of sheer sharing of personal information.

In different technical sessions, Mrs.Shivani Gulati, Assistant Professor gave orientation on MS-word including formatting CV, Preparing MCQ Form and Preparing Tables; MS.Power Point with focus on preparing animated presentation, MS-Excel with the focus on list sorting, usage of functions in Excel – sum, average etc. and orientation to Internet with the focus on search engines, creation of Email id, introduction to social networks and educational blogs. Ms Gurpreet Kaur and Ms. Mandeep Dosanjh assisted Mrs Shivani Gulati during the workshop.18 teachers from 13 practicing schools participated in the workshop. Dr Meharban Singh was the co-ordinator of the workshop.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3095.48	--	UGC & College	3095.48
Class rooms	7	--	UGC & College	7
Laboratories	7	--	UGC & College	
Seminar Halls	2	--	UGC & College	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	4	1	UGC & College	5
Value of the equipment purchased during the year (Rs. in Lakhs)	45,56,301/-	7,73,135/-	UGC & College	1,11,300/-
Others	<ul style="list-style-type: none">• ROOMS(12) Girls Common Room, Cultural Resource Centre, Electrician Room, Gymnasium, Library, Principal's Room, Career and Counselling Cell room, Staff Room,	<ul style="list-style-type: none">• ROOMS(1) Workshop Room	UGC & College	<ul style="list-style-type: none">• ROOMS(13)

	College Office, 2 Dressing Rooms <ul style="list-style-type: none"> Furniture Seating capacity in the following was: Hall- 235 Canteen- 20 Library-60 Seminar Room- 25			<ul style="list-style-type: none"> Furniture Now Seating capacity in the following is: Hall- 350 Canteen-40 Library-100 Seminar Room- 70		<ul style="list-style-type: none"> Furniture Seating capacity in the following is: Hall- 350 Canteen-40 Library-100 Seminar Room- 70
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4.2 Computerization of administration and library

- Principal Office, Library and administrative Office are already automated.
- Principal office is equipped with 1 All-in-One computer with broadband connection along with Fax and reprographic facilities like printer , scanner and photocopier. One LED Screen integrated with CCTV cameras is also there.
- Fully automated library is having 2 computers with SOUL installation and also equipped with reprographic facilities like printer and photocopier.
- Administrative office is having 2 computers with broadband connection under NMCD scheme along with reprographic facilities like printer, Scanner and photocopier.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7132	7,06,693/-	175	1,17,477/-	7307	8,24,170/-
Reference Books	2306	2,44,668/-	40	14,688/-	2346	2,59,357/-
e-Books	--	--	9300+	5000/-	9300+	5000/-
Journals	37	96,893/-	2	2460/-	39	99,353/-
e-Journals	--	--	6000+	5000/-	6000+	5000/-
Digital Database	1	30,000/-	--	--	1	30,000/-

	(SOUL 2.0 LE)				(SOUL 2.0 LE)	
CD & Video	With E.T. Media Lab					
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	2	2 Broadband connections (one under NME-ICT Scheme and Another BBG-1000-ULD-Combo Annual, 2 mbps)	7 (Computer lab, E.T. Media Lab, Career & Counselling Cell, Library, Staff room, Principal Office, Administrative office)	1	3 (Principal, Administrative, IQAC)	01 (Education)	2 (E.T. Media Lab, Language Lab)
Added	2	0	0	0	0	0	0	1 (Method Lab)
Total	37	2	2	7	1	3	1	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ICT component is compulsory for all B.Ed. students. Under this component, students learn to use WORD, EXCEL and POWERPOINT for 12 hours per week.
- All the teachers and students have the facility to access Internet.
- Organized two days Workshop entitled 'ICT Skills' on 30th and 31st May, 2014 to give hands on experiences of ICT skills for practicing schools teachers.
- Students participate and win prizes in PowerPoint Presentation Competitions.

4.6 Amount spent on maintenance in lakhs :

i) ICT

77,707/-

ii) Campus Infrastructure and facilities

35, 60,847/-

iii) Equipments

1, 63,344/-

iv) Others

5, 69,808/-

Total:

43, 71,706/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through orientation programmes.
- Through students't representation in various committees.
- Through the information displayed on the College website / notice board/s.
- Through Career and Counselling Cell

5.2 Efforts made by the institution for tracking the progression

- Through informal talks
- Through guidance and counselling
- Through diagnostic testing and remedial teaching
- Through Suggestion / Complaint box
- Through Alumni Data
- Through Annual achievement Report Analysis

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
200	35	5	

(b) No. of students outside the state

5

(c) No. of international students

NIL

Men	No	%	Women	No	%
	21	9.17		215	89.58

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
166	57	0	13	0	236	171	50	0	13	3	227

Demand ratio 1:1 Dropout % 3.75

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Relevant books are made available in the library for the preparation of competitive Examinations
- Training of students in Vertical and Horizontal Chalk Board Writing

No. of students beneficiaries

235

5.5 No. of students qualified in these examinations

NET	4	SET/SLET	x	GATE	x	CAT	x
IAS/IPS etc	x	State PSC	x	UPSC	x	TET	11

5.6 Details of student counselling and career guidance

- Open consultation to all the students.
- Special attention is provided towards the individual needs of the special students.

No. of students benefitted

235

5.7 Details of campus placement

<i>On/ Off campus</i>		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
14	200	67

5.8 Details of gender sensitization programmes

Women Welfare Committee organized an interaction session of Dr Neelam Sharma (Assistant Professor) on the topic “**Swami Vivekanand – Life and His Views on Women Empowerment**”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Others (Management Fest “COLORS 2013”)

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	17	60,000/-
Financial support from government	25	11,07,492/-
Financial support from other sources		
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
Exhibition:	State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="1"/>	International level	<input type="text" value="--"/>

5.12 No. of social initiatives undertaken by the students

2 i.e. visit to School for Deaf, Jalandhar and Cleanliness awareness Campaign at Gandhi Vanita Ashram, Jalandhar

5.13 Major grievances of students (if any) redressed:

- Translation of question papers in Hindi or Punjabi
- Changes in the quality and variety of food in the college canteen
- Renovation of toilets upstairs
- Proper scheduling of assignments and Sessional work to share equal burden

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

MGN College of Education prepares professional, creative and humane teachers.

Vision

To develop institutional ethos with a focus on vitalizing teaching-learning process, ICT, Human Values, Research & Innovation and functional relationship with all the stake holders for the holistic development of individual and society.

6.2 Does the Institution has a management Information System

Yes

- Institution is having function website where all the important information are being displayed
- We have Online Admission System
- Online student database has been developed.
- Compilation of result by using ICT
- Automated administrative office and library

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty members of the institution use to participate in National level Conferences and Seminars on Curriculum development and after discussion considering the collective views changes in curriculum are being suggested.
- After such discussions , value added components like ICT and Communication Skills are being added to the present curriculum.
- Co-curricular domain has also been added for the organization of group activities.

6.3.2 Teaching and Learning

- Focus of content delivery by using ICT, Model and Project based approach, discussions, demonstrations and seminars.
- Through feedback of the students reflection of students regarding teaching learning process has been sought.
- Development of remedial material for the students who could not attain Minimum Level of Learning and enrichment material for high achievers.
- Field visits for experiential learning

6.3.3 Examination and Evaluation

- Evaluation key has been prepared by the paper setter for ensuring objectivity in evaluation.
- Provision of double evaluation if needed.
- Preparation of question paper in English and Hindi/Punjabi.
- Declaration of results in time.
- Provision of re- examination for absentees and failures.
- Preparation of comparative results.

6.3.4 Research and Development

- Majority of teachers are guiding M.Ed. Dissertation.
- Problems related to teacher education and society are being taken up for M.Ed. Dissertation work and the results are also being implemented.
- Problems, objectives, hypothesis and methodology of every topic is being discussed with all the M.Ed. students and teachers guiding dissertation work under the supervision of Academic co-ordinator and Principal.
- Research based Sessional work is planned and executed.
- Action research and surveys are conducted at B.Ed. level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- The library is fully automated with SOUL 2.0 LE database.
- We have a well equipped library with latest books, encyclopaedias, dictionaries, journals, magazines, dissertations, periodicals etc.
- Library also provides facility of INFLIBNET for all the students and faculty members.
- Every year at least 200 books from different publishing houses like Prentice Hall, SAGE, Oxford Press etc. are being added to the library.
- At different sections of the college news-papers and magazines are being kept.
- Availability of general books for the preparation of Quiz.

ICT

- We have well equipped Computer Lab and E.T. Media lab with upgraded computers and latest technological equipments.
- It is being ensured that every student can work individually on a computer.
- The course content is also integrated with ICT.
- Under value added papers of B.Ed. , ICT is taught as a compulsory subject.
- Every student and teacher of the college is having their personal e-mail id with which they are connected with INFLIBNET.
- The college is having a functional website for the circulation of important information.

Infrastructure

- The institution is having spacious, properly ventilated and well lit class-rooms.
- Water purifiers
- We are having well furnished Laboratories viz. Science, Mathematics, Social Studies, Languages, and Psychology and Resource Rooms.
- Facility of fully air-conditioned multimedia equipped conference room and College Hall.
- Noise free generator connected with all the class-rooms, laboratories, administrative block, staff room and Principal office.

6.3.6 Human Resource Management

- 80% of the staff has attended Orientation and Refresher courses.
- Faculty members are motivated for their professional development
- Faculty members are motivated to present maximum number of research papers in seminars.
- The college has published a book with ISBN number in which almost all the faculty members published their papers in that book.

6.3.7 Faculty and Staff recruitment

The college is an Government Aided institution and recruitment of faculty and staff is being done as per UGC, Punjab Government, DPI(C) and G.N.D.U. Amritsar.

6.3.8 Industry Interaction / Collaboration

- For improving interaction with the practicing schools, in the beginning of the session, a meeting is being held with the Principals of different practicing Schools for the discussion on their expectations and the expectation targets of the institution.
- Also feedback is also being sought from school principals and teachers for improving the level of practice teaching.

6.3.9 Admission of Students

The college is an Government Aided institution and admission of the students is being done as per UGC, Punjab Government, DPI(C) and G.N.D.U. Amritsar.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> * Loan against C.P.F. * Free Medical camps * Availability of doctor in the college and if needed helps are taken from SATYAM Hospital *Facility of Bank in the college premises where all the faculty members are holding their salary account *Staff room with all amenities *Availability of eatables in college canteen at subsidised rate *Facility of Guest houses at subsidised rates on hill stations * Facility for free INTERNET Access in the college *Facility of free printouts and photocopy *The institution has collaborations with PAHAL an NGO, and teaching staff free to call that NGO when they need
Non teaching	<ul style="list-style-type: none"> * Free Medical camps * Availability of doctor in the college and if needed helps are taken from SATYAM Hospital *Facility of Bank in the college premises where all the faculty members are holding their salary account *Availability of eatables in college canteen at subsidised rate * Facility for free INTERNET Access in the college *Facility of free printouts and photocopy * The institution has collaborations with PAHAL an NGO, and non-teaching staff is free to call that NGO when they need

Students	<ul style="list-style-type: none"> * Free Medical camps * Availability of doctor in the college and if needed helps are taken from SATYAM Hospital * Availability of eatables in college canteen at subsidised rate * Facility for free INTERNET Access in the college * Facility of photocopy at subsidised rates * The institution has collaborations with PAHAL an NGO, and students are free to call that NGO when they need
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6.5 Total corpus fund generated

2, 01, 67,159/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	G.N.D.U. Amritsar	Yes	Academic Advisory Body
Administrative	Yes	Government of Punjab	Yes	Internal Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Superintendent and supervisors at every examination centre are from different colleges for better and unbiased conduct of examination.
- Question papers are given in three languages i.e. English, Hindi and Punjabi.
- For the evaluation of every subject, one Head examiner is being appointed who prepares the evaluation Key according to which all the evaluators evaluate the paper so that objectivity in evaluation could be ensured.
- Monitoring regarding the Marks for Sessional work is also being done very carefully, only deserving candidates could get more than 85% marks in Sessional work.
- OMR Answer sheet of 36 pages is to be provided for the better conduct of examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Guru Nanak Dev University, Amritsar evaluates the annual performance reports of the colleges and persuade them for autonomy.

6.11 Activities and support from the Alumni Association

- Alumni association of the college organises National seminars in the college. This year 2 Days National seminar on “ Quality Concerns in Teacher Education” was organised on 3-4 May, 2014 by IQAC and Alumni association of the college.
- Alumni association provides financial support to the toppers of the college.
- Material resources are being generated in the college by Alumni.
- Cultural eves are being organised.
- Annual meetings are being conducted to reflect upon the functioning of the Alumni Association.
- Feedback on different occasions are being taken from members of Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

In the form of feedback regarding the infrastructure and functioning of the college.

6.13 Development programmes for support staff

- Time to time Principal of the institution encourages them for their good work by giving cash prize.
- Ensure their participation in expert talks.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- We have lush green lawns and every year a variety of plants are being added.
- Use of polythene and Thermocol is banned in the college.
- Use of Mobile phones is not allowed in the college campus.
- We have an active environment club which focuses on the awareness regarding environmental preservation and protection.
- Morning assembly on the topic Environmental Awareness: Disaster Management and Sustainable Development on 20.12.2013 and 09.1.2014.
- The institution does not encourage the use of loud speakers.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Teaching- Learning

- The institution focuses on Student Enrichment programmes like extension lectures (See details under 3.26)
- Inter-House Competitions are organized for building healthy competition. Such as Quiz(See details under 3.26)
- Detailed Academic Calendar is being framed in the beginning of every session including this session wherein all the activities of the year are being scheduled.
- Activities during pre-practice and teaching practice are being carefully planned.
- Sessional work is planned contextually and assigned individually and in group accordingly. For example, under the Sessional work A-V. Aids on the entire syllabus of 8th class has been prepared.
- Composite report of every activity is being submitted with the Academic Co-ordinator

Examination and Evaluation

- Every teacher plans his/her lesson beforehand and maintain a course file indicating instructional objectives, content, method of teaching, activities to be conducted, references and comments about the delivery of the lesson
- Evaluation key is framed for bringing objectivity in evaluation.
- Question papers are being framed in English and Hindi/Punjabi languages.
- Field study and project based teaching is focussed.
- Model based and ICT based lesson plan are being designed and delivered by the students and Teachers.
- Action research is also conducted by every B.Ed. student during their teaching practice.
- Conduct of special exams for the improvement of the performance of the student who could not meet the minimum level of learning are being formalised.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Activities are planned every year in the beginning of the session and mentioned in the Academic Calendar and the Academic Co-ordinator ensures the execution of every activity planned.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Practice Teaching Programme
- Student Enrichment Programmes

***See ANNEXURE 3 and ANNEXURE 4**

7.4 Contribution to environmental awareness / protection

- Morning assemblies on the topics Disaster Management and Sustainable development for environmental awareness were organized.
- We have lush green lawns and every year a variety of plants are being added.
- Use of polythene and Thermocol is banned in the college campus.
- The garbage is not burnt in the campus and the bio-degradable waste is managed through landfill.
- The non-biodegradable waste is being taken away by Municipal Corporation of Jalandhar (as the Institution has signed the Memorandum of Understanding with MCJ) for eco-friendly management and recycling of the waste.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution ensures the feedback from parents, students, principals and teachers of practicing schools, Alumni and Resource Persons for the improvement in the functioning of the institution. For example, improvement in the infrastructure, information of disciplinary actions of the ward to the parents, generating corpus funds etc. were the improvements based upon the feedback taken from the above mentioned stakeholders.

8. Plans of institution for next year

For the Quality promotion and sustenance in future the Institution has set the following objectives:

1. To strengthen Collaborations & Linkages at Local, State, National & International Levels.
2. To continue with Extension Lectures / Guest Lectures.
3. Identified guest faculty for M.Ed. to continue guidance to Teachers & Students.
4. To continue with faculty development programmes.
5. To organize Educational Tours & Picnics.
9. To give exposure of the kind of Research & Practicum work being done in other Universities / Renowned teacher Education Institutions / Depts. of Education located in Indian Universities.
10. To strengthen Placement Cell, and Guidance & Counselling Cell.
11. To encourage the use of Innovative methods of instruction such as Seminars, Group Discussions , Collaborative teaching-learning, Co-operative learning, Case studies & Brain storming for both Teachers & Students.
12. To enhance the quality of internal assessment by selecting appropriate topics / projects for students" assessment.
13. "Models of Teaching" to be practiced by Teachers & Students.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE 1

COLLEGE ACADEMIC CALANDER (Session 2013-14)

Month	Programmes	Dates
July 2013	Orientation Programme (B.Ed.)	17-24 Jul. 2013
	Orientation Programme (M.Ed.)	22-23 Jul. 2013
	Class-Room Teaching	24-31 Jul. 2013
	Extension Lecture I	22 Jul. 2013
	Visit to Deaf School	24 Jul. 2013
	NSS Cleanliness Drive	25 Jul. 2013
	Extension Lecture II	28 Jul. 2013
August 2013	Class-room teaching (M.Ed. & B.Ed.)	1 to 31 Aug. 2013
	Extension lecture III	12, 13, 14 Aug. 2013
	Talent Hunt (Literary)	16 Aug. 2013
	Inter-House Quiz	24 Aug. 2013
	Ardas Diwas	
September 2013	Class-room teaching (M.Ed. and B.Ed.)	1 to 20 Sep. 2013
	Pre-practice (micro, composite, demonstration lessons, preparation of pre-practice files)	23 to 28 Sep. 2013
	Library Visit (M.Ed.)	20 to 30 Sep. 2013
	Morning Assembly (M.Ed.) (Teacher's Day Celebration)	5 Sep. 2013
	Morning Assembly (Sec-A)	14 Sep. 2013
	Extension Lecture	
	Hindi Diwas	14 Sep. 2013
October 2013	Teaching Practice	21 Oct. 2013
	1 st Discussion Lesson	22 to 25 Oct. 2013
	Classroom Teaching (M.Ed.) and Research Work	1-27 Oct. 2013
	Completion of Synopsis (M.Ed.)	26 Oct. 2013
	Autumn Break and Diwali I Holidays	date to be specified

November 2013	Classroom Teaching B.Ed. & M.Ed.	6- 30 Nov 2013
	Submission of synopsis (M.Ed.)	7 Nov, 2013
	Morning assembly (Sec-B) (Celebration of Education Day)	11 Nov. 2013
	Bani Diwas	25 Nov, 2013
	Inter House PPT and BB Writing Competitions	Date to be specified
December 2013	World AIDS Day	1 Dec. 2013
	World Disabled Day	3 Dec. 2013
	Classroom Teaching (B.Ed.)	1-4 Dec. 2013
	First House Examination (B.Ed. and M.Ed.)	5-14 Dec. 2013
	Classroom Teaching (B.Ed. and M.Ed.)	15-22 Dec. 2013
	Morning Assembly (Sec-C)	20 Dec. 2013
	Visit to Career Counselling Cell	22 Dec. 2013
	Inter House Competitions (Sports)	21-22 Dec. 2013
	Winter Vacation (N.S.S. Camp) Rec. Ribbon Activity Blood Donation Camp	23 Dec.- 4Jan 2014
January 2014	Classroom Teaching (B.Ed.)	6-31 Jan. 2014
	Data Collection (M.Ed.) (Proposed)	7-12 Jan. 2014
	Morning Assembly (Sec-D & E)	15, 28 Jan. 2014
	Lohri Celebration	13 Jan. 2014
	Data Collection (M.Ed.)	20-25 Jan. 2014
	Excursion, Skill in Teaching, PPT, Fine Arts/Inter College Competitions	Last week of January

February 2014	Classroom Teaching (B.Ed. and M.Ed.)	1-28 Feb. 2014
	Inter I House Education Quiz inter College Competition (Kho-Kho)	(First week of the month)
	Sports Meet	14 -15 Feb. 2014
	Visit to Deaf and Dumb School	16 Feb. 2014
	Red Cross visit	17 Feb. 2014
	National Science Day	28 Feb. 2014
March 2014	IInd House Examination	1- 14 Mar. 2014
	Celebration of Women's Day	8 Mar. 2014
	Classroom Teaching (B.Ed. & M.Ed.) Career & Counseling Cell Activities	15 -23 Mar. 2014
	Preparatory Holidays	6-24 April 2014
April 2014	Annual Examination	Dates to be specified
	Final Teaching Practice	26 April-15 May 2014
May 2014	Final Discussion Lesson	15 - 31 May 2014
June 2014	Summer Break	Dates to be specified

Total Working days (Excluding Sundays, Holiday and Vacations) - 280 days

Note : Every day is a teaching day. Morning assemblies of two periods duration to be held on Tuesdays/Fridays.

ANNEXURE-2

Feedback of Guest and Experts

M.G.N College of Education organized expert talk through various workshops, seminars, extension lectures etc. from time to time. The following feedback is given from these experts for the institution:-

(1) Almost all the experts and guests (90-100%) opined that the institution is performing its duty for imparting professional education to student teachers in effective manner. It is one of the leading institutions in the field of preparing future teachers. They are of the view that it has become 'Model college of Education'.

(2) Almost all the guests are of the view that the environment of the college with respect to its work culture, attitude of teachers and students is very progressive. It will help the institution to grow up to new heights.

(3) Almost all the guests are of the view that the head of the institution is leading it effectively by providing the faculty a vision to work in competent manner. Students work in disciplined manner.

(4) Almost all the guests the use of opined that institution is incorporating the use of education technology in teaching – learning process effectively through ICT integration in right manner

(5) They also found the ambience of the college favourable for healthy work culture which reflects from the way of working of faculty, head of the institution and students. They work in cohesive manner.

(6) Most of the experts during the extension lectures, found that the faculty and students interact with them with enthusiasm which leads to the effectiveness of the session.

(7) Most of the experts and guests found that the conduct of the programmes was very smooth and effective and they found the environment learning oriented

Institutional Feedback of Students

1. Orientation Programme

Regarding the Orientation Programme, (90-100%) i.e almost all the students felt that this programme was successful in developing an awareness among the students regarding the B.Ed. Syllabus, including theory as well as practicals, rules of the college, code of conduct, scheme of teaching practice and examination. They also said that this programme as provided in the beginning of the session , helped in better adjustment of the students in the college.

Whereas, most of the students (i.e 80-90%) found this programme helpful in making aware regarding the library rules and orient them towards the teaching profession.

2. Theory Teaching

Almost all the students (i.e 90-100%) were of the view that after studying theory papers in B.Ed., the compulsory theory papers have clarified the necessary theoretical framework behind teachers training programme. They also said that it has made them aware regarding the burning issues of education, various strategies of good teaching and the Psychological problems of students in learning and their dealing. They also said that methodology of teaching has enlightened them to recognize the importance of using technology of teaching. They also felt that the discussion of various Philosophical issues has taught them to respect values.

3. Teachers

Almost all the students (i.e.90-100%) appreciated the teaching style of their teachers to that extent so as to start copying their style of teaching. They also found consistency in the conduct of teachers inside and outside the classroom situation and also found the teaching staff concerned with the problems of the students.

4. Competency development

Almost all the students(i.e 90-100%) were agree with all role of institution in competency development in the area of communication skills, development of innovative instructional material and application of innovation in educational technology for improving teaching learning process.

5. Pre- Practice Teaching

Almost all the students (i.e 90-100%) accepted the positive role of the feedback to improve their teaching skills subsequently and variety of lessons delivered by teachers during pre- practice teaching.

They also accepted the positive role of micro teaching in improvement of various teaching skills. They also accepted the effective role of pre- practice teaching in improving their teaching skills which includes demonstration lessons, feedback mechanism, micro teaching.

6. Practice Teaching

All most the students (i.e.90-100%) said that practice teaching developed understanding of school as a system to them. They also said that they in dependently can plan the lesson and teaching practice or drawn out their maximum potential. They were also satisfied with the allocation of schools to the students for practice teaching was objectively done and they felt competent enough to organize the school activities independently and satisfied with the effectiveness of teaching practice.

7. Discussion Lessons

All most all the Students (i.e. 90-100%) were of the view that proper guidance was given to them before appearing in the discussion lessons and agree with the feedback mechanism and appropriate appraisal of their strengths and weaknesses after the delivery of the lessons.

8 . Audio- visual Aids

Almost all the students (i.e 90-100%) said that proper guidance was provided by the teachers for preparation of audio visual aids in creative manner and knowledge was given for handling learning equipments.

The also nodded for the development of insight in the preparation of teaching aids through exhibition and experience of using relevant teaching aids during teaching practice programme.

9. Examination and evaluation

Almost all the students (i.e. 90-100%) found that evaluation of the theory papers was satisfactory and the practical works were given proper weight age in the schedule. They also nodded for getting proper guidance by the teachers for preparing practical files and materials of each subjects.

They also said that the evaluation of practical examination was objective. They were also happy with conduct and feedback of theoretical and practical examination.

10. Remedial work

Almost all the students (i.e. 90-100%) were satisfied with the quality of remedial material for slow learners and quality of enrichment material for bright students

11 Assignments

Almost all the students (i.e 90-100%) are satisfied with instruction given while assigning the assignment work. They also said that load of assignment work was satisfactory and has educative value. Most of the students (80-90%) said that subject teachers allotted their assignments considering the availability on the part of the students . Whereas, majority of the students (i.e. 70-80%) said that there is positive role of assignments in the development of competencies.

They also appreciated the role of teachers teaching different subjects to reduce stress and clashes while assigning different subject assignments.

12. Inter- House Co –Curricular Activities:-

Almost all the students (i.e 90- 100%) opined that inter house competitions develop the sense of co- operation, confidence and skill of organization. Proper guidance was provided to them for participating in the inter house and inter college activities.

13. Inter house competition:-

Almost all the students (90-100%) felt that participation in competition does not bear any extra financial burden on students. They also said that the college provided sufficient opportunities for participation in inter college competition and facilities for taking part in competition held in/ outside the college.

14. Youth Festival:-

Almost all students (90-100%) said that expert training was provided for preparation of items and institution provided transportation, boarding and loading facility for preparation in youth festival and proper refreshment was also provided during rehearsals.

15. Sports Activity:-

Almost all students (i.e. 90-100%) were satisfied with the availability of infrastructure, proper guidance, proper instructions and first aid availability at the time of sports activity.

16. Tour

Almost all the students (i.e. 90-100%) said that the place decided for tour has educative value. They also found boarding and lodging facility and organization of tour satisfactory.

17. Extension Lecture and seminars

Almost all students (i.e. 90-100%) agreed with the view that extension lectures and seminars developed a sense of professional attitude among students and they were useful in providing information related to the subject concerned.

18. College publication

Almost all the students (i.e. 90-100%) were agree that information book provided useful guidelines to be followed by the students throughout the session.

They also said their college magazine provides scope for creative expression of students thoughts and does not require many changes in format and content.

19. Library and Laboratory facilities

Almost all the students (i.e. 90-100%) satisfied with the services of college Laboratories and said that proper guidance of using Laboratories was provided. Most of the students (i.e. 80-90%) were satisfied with the Library services.

20. College Canteen

Most all students (i.e. 80-90%) agreed with the availability of variety of eatables in canteen and about the quality of eatables.

21. Discipline

Almost all the students (i.e 90-100%) agreed with the role of discipline in making institution environment conducive and its policy of strictness for wearing uniform is liked by students. They also felt that the measures adopted to maintain punctuality were appropriate and the prohibition of mobile phones in college was worth appreciating.

22. Administrative Services

Most of the students (i.e. 80-90%) agreed with the view that Principal of the institution is accessible and their grievances were addressed property. They also felt that they can share their problems with office staff and the office staff listens their queries and tries to help them.

23. Students supports

Most of the students (i.e. 80-90%) said that book bank facility is available in the college. Almost all the students (i.e. 90-100%) said that teachers recommend the needy students for students aid fund.

Majority of the students (i.e. 70-80%) were satisfied with the availability of the facility of photocopy in the college campus. They also said that teachers guide the students well and they meet their academic targets with the help of the teachers. Laboratory facilities were availed by the students at the time of need. There is hygienic atmosphere in the college.

24. General :-

Almost all the students (i.e. 90-100%) were of the view that total learning programme during the year infused commitment in the students and respect to learner and excellence towards teaching profession. They agreed that total learning programme developed value oriented attitude in the student to lead a balanced life.

They also said that one can keep developing professional skills without any external pressure after doing B.Ed. from this college and the infrastructure of the college is comforting for the students.

Analysis of Feedback from Parents

All the parents (100%) felt that the discipline in the institution is good, the atmosphere in the inductive is conducive for learning and the institution provides opportunities & encourages student teachers to participate in extracurricular activities at the college/University Level. They also felt that the experts are also arranged for the training of their wards for different cultural items like Singing, Giddha, Theatre, Arts etc. and agreed that all financial implications are taken up by the institution and proper refreshment is provided during the various practice sessions.

Almost all the parents (90-100%) found a positive change in the behaviour of their ward after joining this institution. They also said that the examination results are being declared timely. The employees/ teachers of the institution are cooperative. They felt that the institution provides adequate medical facilities, adequate washrooms and water facilities. They also said that the Computer Laboratory of the institution is well equipped and the Career and Counseling cell of the institution provides proper guidance to their wards.

Most of the parents (80-90%) felt that their wards are able to manage their aggressive behaviour after doing the B.Ed. and M.Ed. Course in this institution. They also opined that institution

provides opportunities to the student teachers for their placement in schools. Majority of the parents (70-80%) felt that the institution regularly informs about the performance of their ward. They also said that the canteen of the institution provides healthy food.

Analysis of Feedback (Principals and School Teachers)

Almost all (i.e. 90%-100%) Principals and teachers of different practicing schools iterated that the supervisors meet them regularly to take feedback regarding the teaching practice being held in their school. They are also satisfied with the way of organization and quality of activities undertaken by the students in their schools. They were also influenced with their teachers. They are satisfied with conduct of the students in the school too. They also had contentment in regard to the methods of teaching and use of audio-visual aids.

Most of (i.e. 80-90%) of the teachers and Principals felt that the pupil teachers emphasized on the maintenance of the cleanliness in the school. They also would like to appoint the students of the institution as teachers in their school if the opportunity arises. They were also satisfied with the syllabus covered by the pupil teachers. They also showed their contentment with the activities organized in the school by pupil teachers.

Analysis of Alumni Feedback

Almost all the alumni agreed that meetings of Alumni Association are held regularly and information regarding these meetings are held regularly and information regarding these meetings is provided through any of the media viz. College website, e-mail, news papers or telephonically. They also said that members of the alumni association discuss important agendas in the meetings, take decisions and freely express their views.

They also agreed that Alumni sponsored programmes are being organized in the institution in which experts and renowned persons are also invited. They also said that Alumni association honors the achievers of the college and makes generous efforts to raise funds. They were also satisfied with the maintenance of account and organization of activities by the Alumni Association of the college.

Although they suggested that more Seminars and workshops should be organized by the college in collaboration with Alumni Association of the college and more help should be provided to the needy students of the college. They also suggested the need of presence and sharing of experiences by the renowned Alumni of the college to strengthen the Alumni Association of the institution.

ANNEXURE 3

7.3 Two Best Practices of the Institution

1. Practice Teaching Programme

During practice teaching programme, field experience is being provided by the institution as student teachers maintain different registers at schools, they organize different activities, they experience classroom teaching and they write lesson plans. They also write feedback in the form of observations as they are observed by their supervisor first then observed by their peers too.

1. Conducting and participating in morning assembly.
2. Organizing physical training programme after morning assembly.
3. Delivering lectures on social issue/moral/cultural issues in the assembly.
4. Organizing different competitions i.e. Quiz, painting, essay writing, declamation, debate etc.
5. Celebration of different festivals and specials and special occasions during the periods of teaching practice.
6. Maintaining Attendance register and stock register.
7. Conducting Sports meet.
9. Conducting Action Research.

ANNEXURE 4

2. Student Enrichment Programmes

Under the student enrichment programmes our focus is on:

a. EXTENSION Activities

02-08-2013

M.G.N. College of Education, Jalandhar, under the Enrichment Programme organized Extension Lectures 02-08-2013. In this series the first speaker was **Prof. R.S. Yadav**, Chairman, Department of Education, Kurukshetra University, Kurukshetra who inaugurated the M.Ed session 2013-14 and elaborated upon "**Spiritual Basis of Life and Role of Teacher**". In a very interactive manner he communicated the realities of life imbued with the spirituality.

02-08-2013

In this series speaker was **Dr. Meenakshi Sharma**, Department of Education, Punjabi University, Patiala. Celebrated on the topic "**Conceptual Framework of Guidance and Counseling**", she elaborated the concept and nature of guidance as a continuous process. She also explained that counseling is one of the techniques of Guidance which leads to self realization, self actualization and self help. This lecture was organized by Career and Counseling cell of the College.

14-08-2013

In this series, the speaker **Dr. Vandana Mehra**, Professor, Department of Education, Panjab University, Chandigarh celebrated on the topic "**Conceptual Framework of Educational Technology**". Speaking on the occasion she elaborated the concept and nature of Educational Technology. She focused on the use of technological aid and equipments by the teacher in order to make teaching learning process interesting. She also emphasized that technology is not only use of equipment but it is the way of presenting the content. She also shared her multifarious experiences from various Indian and foreign universities with students and said that in order to keep the human touch alive in teaching, we need to use technology in control.

16.09.2013

Two Extension lectures of one and half hour duration each are purposed on "**Punjabi Culture**" by **S. Gill Surjit**.

18.02.2014

The extension lecture was delivered on the topic **“Teaching – Transition from Degrees to Virtues”** by **Dr Ashwani K. Sharma**, Co-ordinator, School of General Studies, D.A.V. University, Jalandhar. Speaking on the occasion, Dr Ashwani Sharma Ji celebrated on the need of introspection and self actualization of nation builders for becoming good human beings. He also stressed that following the core virtues like truth, peace, love, right conduct and non-violence are essential for teachers and for higher virtues “tapa” is essential.

19.02.2014

Extension Lecture on the topic **‘Real Meaning of Education’** by **Dr Balwinder Singh**, DM., FICP. Speaking on the occasion, Dr Balwinder Singh gave insightful presentation on the real meaning of education focusing on the learning of values to become enlightened, liberated and finally an educated human being.

19.02.2014

Extension Lecture on the topic **‘Indian and Western Schools of Philosophy’** by **Prof. Harish Sharma**, Retired Professor & Head, Panjab University, Chandigarh were organized. Prof Harish Sharma gave insightful reflections on the Epistemology, Axiology, Metaphysics, Ethics and Aesthetics of the Western Schools of Philosophy viz. Idealism, Pragmatism, Naturalism and Existentialism. He also reflected upon the Indian Schools of Philosophy viz. Sankhya and Vedanta, as well.

20.02.2014

The extension lecture was delivered on the topic **“Socio – Emotional Climate”** by **Dr Harjit Kaur**, (Retd.) Associate Professor, M.G.N. College of Education, Jalandhar. Speaking on the occasion, Dr Harjit Kaur gave reflections on the need of making appropriate socio – emotional climate full of trust, love and care for optimum learning.

18.03.2014

M.G.N. College of Education organized an extension lecture on the topic **“Swami Vivekanand – Life and his Views on Women Empowerment”**. The resource person for the day was **Dr Neelam Sharma**, Assistant Professor, Ramgarhia College of Education, Phagwara. Speaking on the occasion, the resource person reflected on the philosophy of Swami Vivekanand which motivates us to become fearless through struggle and serve humanity with peace. Talking about Swami Vivekanand’s views about women she stressed that there is no chance of the welfare of the world unless the condition of women is improved and called him a real idealistic spiritual thinker.

19.03.2014

A combined lecture by **Dr. Deepa Sikand Kauts**, Associate Professor, MGN College of Education, Jalandhar for B.Ed. and M.Ed. students was organized on the theme **“Various aspects of Learning with respect to Constructive Vision”**.

WORKSHOP ON “TIME MANAGEMENT”

A workshop on “Time Management” by **Ms Vandana R.**, Manager, Operations, Techno Campus was organized on 20.2.2014. During this workshop, Ms Vandana R. stressed that the key to time management is strict and disciplined adherence to commitment to get the most out of education, reduce anxiety and achieve a more balanced and productive life. She also reflected on the three major steps to good management including developing a weekly schedule, writing a daily to-do list and preparing a long term plan and said that procrastination is the biggest enemy of Time Management.

CHALK BOARD WRITING WORKSHOP

Two days workshop for Vertical and Horizontal Chalk Board Writing for M.Ed and B.Ed students was organized in the college on 16th and 17th May 2014.

b. INTER HOUSE COMPETITIONS

Under the **Student Enrichment Programme**, College organized a series of Inter-House Competition. In this series **Black Board Writing & Sketching Competition, Thematic Display Board Competition, On the Spot preparation of Teaching Aids Competition and Prepared Teaching Aids, On the Spot Preparation of Power Point Presentation** were organized. The BB Writing Competition was held in three languages viz. English, Hindi and Punjabi. The purpose of which was to make the would be teacher competent to use the black board appropriately. In the Thematic Display board competition different themes like Inclusive Education, Value Education, Environmental Education, Health Education, Democracy and Education were taken up. All the students participated in the competition enthusiastically. The purpose of the competition was to sensitize the would be teachers about the pertinent issues.

- **Black Board Writing and Sketching Inter House Competition** held in the College on **23.11.2013**.
- **On the Spot preparation of Teaching Aids Competition and Prepared Teaching Aids** were held on **30.11.2013** in the college campus.
- **On the Spot Preparation of Power Point Presentation** held in the College on **18.11.2013**.
- **Inter House Indoor and Outdoor Competitions** were held in the College on **21.01.2014, 23.01.2014, 24.01.2014 and 25.01.2014**
- **54TH ANNUAL SPORTS MEET:** M.G.N. College of Education, Jalandhar organized its 54th Annual Sports Meet on 26th & 26th February, 2014. More than 100 students participated in various

events like 100 m race, 200 m race, long jump, shot put, relay race, obstacle race, sack race, pillow fighting, apple race, chatti race and tug of war.

C. EDUCATIONAL EXCURSION

- All the B.Ed. students of the college went to Pushpa Gujral Science City, Kapurthla on 11 -2- .2014
- Cleanliness Awareness Camp was also organised in Gandhi Vanita Aashram where M.Ed. students of the college made the pupils aware about the cleanliness, health and hygiene.
- M.Ed. students of the college visited Red Cross School for Deaf, Maqsudan, Jalandhar to understand the need and educational strategies for teaching hearing impaired.